



SAMUEL MERRITT UNIVERSITY, JULY 16 - 27, 2018

STUDENT ADVISOR APPLICATION

Applications must be typed or printed neatly and legibly. Use black or blue ink only! All applications must be submitted to our office by **5:00 PM PST on April 13, 2018**. Incomplete and late applications will not be considered.

You have the options to submit your application: 1) Mail to FACES for the Future, 555 12th Street, 10th Floor, Oakland, CA 94607, 2) email to angela.thai@facesforthefuture.org or 3) apply online instead by visiting www.facesforthefuture.org/fsmasaapp.

PART A: PERSONAL INFORMATION

Full Name: _____

School/College: _____ Year in School: _____

Date of Birth: _____ Gender Identity: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Phone (Home): _____ Cell: _____

PART B: WRITTEN MATERIALS

1. Explain your motivation for applying for this position.

2. Explain briefly the coursework, activities and studies you have done that demonstrate preparation for this internship.

3. Attach Copy of Resume.

PART C: PROGRAM COMMITMENTS

- Mandatory Orientation: July 2, 2018
- Internship start and end date: July 2 - 27, 2018
- FSMA Student Advisor training is for two weeks beginning July 2 -July 13, 2018. The training period is part time - approximately 20 hrs per week (schedule TBD upon hire).
- Must be available full-time 8AM – 5PM during the following program dates: July 16 – 27, 2017
- Internship debrief and evaluation will occur by phone
- FSMA Student Advisors will be paid a \$1,500.00 stipend for participation in the program

PART C: ACKNOWLEDGEMENT

I have read and understand the information about the Student Advisor position for the 2018 FACES Summer Health Academy at Samuel Merritt University (attached pages). In submitting my application, I commit to meeting the expectations of the program including availability and commitment (as written above), effort and responsibility.

Signature of Student: _____ Date: _____

In partnership with:



A project of:





SAMUEL MERRITT UNIVERSITY, JULY 16 - 27, 2018

STUDENT ADVISOR DESCRIPTION

The FACES Summer Medical Academy is a tuition-based, intensive summer experience designed to expose high school students to the fields of medicine, nursing and allied health professions. The goal of the program is to offer youth a glimpse into the array of advanced educational strategies and tools that comprise current medical training, while familiarizing young people with critical concepts that promote an understanding of culturally responsive, compassionate and patient-centered health care practice.

Founded by Tomás A. Magaña, MD, MA, FAAP, Founding Director of the FACES for the Future Program in 2005, the FACES Summer Medical Academy is designed to inspire young people to become caring, insightful healthcare providers and to understand the particular complexities of practicing medicine in a diverse and often challenging world. The program gives participants two weeks of educational opportunities and hands-on activities simulating life as a health professions student. Participants have an opportunity to learn clinical skills, meet and interact with healthcare professionals from a variety of clinical areas, and explore the ways in which illness affects patients and their families. Participants will gain insights about medical practice that will inspire and motivate them to pursue medicine as a career, and as a result, develop a network of friends and professionals. Faculty at Samuel Merritt University, and other local experts, lead workshops and activities.

STUDENT ADVISOR POSITION DESCRIPTION:

Under the supervision of the Program Director and FACES staff, the FSMA Student Advisors will assist FSMA staff with the planning, coordination, and implementation of the daily operational activities of the FSMA program. This includes supervision and mentoring of the student participants, coordination of program workshops, co-facilitation and teaching of some workshops and program activities, and assistance with evaluation of the program. Additionally, the Student Advisor will participate in a training prior to the start of the summer program that will prepare them for the formal program. The program operations take place primarily onsite at Samuel Merritt University. Compensation in the form of a stipend is available.

Primary Duties & Responsibilities

- Participate in a mandatory Student Advisor Orientation at the Public Health Institute in Oakland, CA
- Participate in a pre-program training for 20 hours (July 2 – July 13, 2017 – schedule TBD) with FSMA staff that will focus on workshop facilitation, leadership training, program planning, etc.
- Assist with planning, coordination and implementation of the day-to-day program activities, including (though not limited to) planning and facilitating daily program workshops.
- Supervise and mentor student participants to ensure that students' goals are being met, and effectively resolve problems as they arise.
- Responsible for developing and presenting talk on specific body organ for gross anatomy/cadaver workshop.

- Develop and expand Student Handbook.
- Participate fully in program evaluation process.
- Perform other duties as assigned by the Program staff.

Required Knowledge, Skills and Abilities:

- Must be actively pursuing an education/training which directly leads to a career in medicine, nursing or other related area of healthcare.
- Exceptional leadership and organizational skills, and ability to effectively manage high school students.
- Must be mature, professional, and dependable.
- Ability to work effectively under pressure and meet deadlines.
- Strong verbal and written communication skills.
- Ability to interact professionally with high school/college students, parents, program personnel, healthcare professionals and community partners.
- Ability to work on multiple projects requiring good record maintenance and time management skills.
- Ability to work independently, problem-solve and manage multiple priorities effectively.
- Personal computer basics, including experience with Microsoft Word, Excel and Power Point.
- Ability to take initiative toward improving the overall success of the program.
- Ability to relate to youth is essential.
- Willingness to work flexible hours, including evenings and weekends.
- Must be highly motivated.

HOW TO APPLY:

To apply online, visit:
www.facesforthefuture.org/fsmasaapp

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